



KAZI NAZRUL UNIVERSITY
Office of the Controller of Examinations
Asansol – 713340
West Bengal, India

Ref No: KNU/CE/GD/2022/19

Date:08-02-22

To
The Principals / Vice-Principal / Teachers-in-Charge
of all Colleges affiliated under Kazi Nazrul University
Asansol,

Dear Madam/ Sir,

Considering further requests from different corners, the list of UG and PG students who have not completed their Subject (Academic) Enrolment is attached herewith for your information.

You are requested to coordinate with the 3rd semester students of 2020 batch who are willing to appear for examination and also you are requested to collect the **Academic Enrolment fees [Rs 75/- per course for all awards]** from the students and arrange to deposit a single **demand draft in favor of Kazi Nazrul University Payable at Asansol** to finance Office ,KNU with consolidated list of all awards [PG (M.A, M.Sc, M.Com, MSW, LLM, MBA) and UG (Honours , Program, Diploma, B.Tech., LLB, BBA, BCA, BHM, etc).of 3rd Semester- of 2020-21 Batch (Regular student, who have not completed enrollment on time and due to technical problem also)

Please share student list in the following format [in excel only] by mail within **15th Feb-2022**.
to **dhiman.mukherjee@knu.ac** and **dce@knu.ac.in** with a email subject :
College_code_Special enrolment_3rd Sem-21

Sl no	Sem	College code	Registration no	Program Name	Course Code1	Course Code2	Course Code3	Course Code4	Course Code5
1	III	100	****	B.Tech in Mining Engineering					

The University will make an arrangement for accommodating them in the best interest of the students. Their results will be published after publication of results of regular enrolled students.

Sd/-
Dy. Controller of Examinations
Kazi Nazrul University

CC:

1. All concerned principals of affiliated UG& PG Colleges and head of Depts of KNU Campus for necessary action
2. All concerned Officers for necessary action
3. University Website /Notice Board
4. All PG Heads/Coordinators
5. Guard File