



KAZI NAZRUL UNIVERSITY
Office of the Controller of Examinations
Asansol - 713340
West Bengal, India

Ref No: KNU/CE/GD/2023/108

Date:22-07-2023

To
The Principals / Vice-Principal / Teachers-in-Charge,
of all Colleges affiliated under Kazi Nazrul University
Asansol,

Respected Madam/ Sir,

Considering requests from different colleges , You are requested to communicate with the 2nd semester **not enrolled students** who are willing to appear for 2nd examination-23 and also you are requested to collect the Academic Cum Examinations Enrolment fees [**As per notice Ref No: KNU/CE/GD/2023/54 Dated: 02-05-2023**]

Please share student list (**including the students who were unable to complete their enrollment due to technical issue** and willing to appear first time for 2nd Sem Examination) with course details (including previous semesters if enrollment not completed) in the following format [in excel only] by (27th July--2023) pm to **coe.office3@knu.ac** and **dce@knu.ac.in** with a email subject : **College_code_Special enrolment_2nd Sem-Examination -23**

Collected fees may be process in the following link / cheque through college:

https://www.payumoney.com/webfronts/#/index/Offline_payment

Sl no	Sem	College code	Registration no	Course Name 1	Course Code1	Course Name 2	Course Code2	Course Name 3	Course Code3	Course Name 4	Course Code4
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The University will make an arrangement for accommodating them in the best interest of the students.

Sd/-

Dy. Controller of Examinations
Kazi Nazrul University

CC:

1. All concerned principals of affiliated Colleges and head of Depts of KNU for necessary action
2. All concerned Officers for necessary action
3. University Website /Notice Board
4. All PG Heads/Coordinators
5. Guard File